

Please provide the following information:

Your answers will help us to format presentation material to better serve you.

Do you?

Own Properties ___ Manage Properties ___ Both ___

What type of properties do you own or manage?

Single Family Dwelling(s) ___

Multi-Family Dwelling(s) ___

Apartment Complex(es) ___

How long have you been in business?

6 months - 1 year ___

1 - 2 years ___

2 - 4 years ___

4 - 10 years ___

Over 10 years ___

Is your property considered affordable housing?

Yes ___ No ___

List one specific concern or question that you would like to have addressed during the workshop.

Have you attended a previous Landlord Training Workshop? ___ Yes ___ No.

If YES, check date ___ Fall 2008 ___ Fall 2009

MAIL REGISTRATON FORM AND PAYMENT TO:

Department of Neighborhood Improvement
Services
CITY OF DURHAM
101 City Hall Plaza
Durham, NC 27701
Attn: Lynwood Best

SPONSORS



The City of Durham has embarked on a campaign to address and revitalize neighborhoods through the Neighborhood Pride Alliance Initiative. The focus of this initiative, as it relates to rental housing, is to develop vibrant and sustainable neighborhoods and to engage property owners in the process. The Landlord Training Workshop is a collaboration between the community and the City of Durham Departments of Neighborhood Improvement Services, Police, Human Relations, Solid Waste, Community Development, Water Management, Public Works (Stormwater Services), and Durham City-County Planning Department.



In its pursuit of becoming Durham's leading affordable housing provider, Durham Housing Authority seeks to engage the community at large on this critical mission. The agency is in the housing business, but its focus is on families - to help them with the most basic need in life - shelter. The Authority also has a commitment to quality living for every citizen it serves.



Legal Aid of North Carolina, Inc. (LANC) is a statewide, nonprofit 501(c)3 law firm that provides free legal services in civil matters to low-income people in order to ensure equal access to justice and to remove legal barriers to economic opportunity. LANC operates in all 100 counties in North Carolina through 24 geographically-based offices.



The Department of Public Administration at North Carolina Central University is a community of teachers, researchers, public servants students and community partners that work collaboratively to prepare students, from diverse backgrounds, to become professionals with the knowledge and skills required for ethical leadership in the public and non-profit sectors.



"Partnership Effort for the Advancement of Children's Health, known as PEACH began in 1996. This organization works tirelessly to bring the issue of childhood lead poisoning to the attention of the citizens in Durham."



The responsibilities of owning or managing property for rent or lease has changed over the years as state, federal and municipal governments have sought to protect the rights of landlords and tenants. Find out more about your role as a landlord or property manager.

LANDLORD TRAINING WORKSHOP

**THURSDAY,
MAY 20, 2010**

Registration: 8:00 a.m. - 8:30 a.m.

Presentations: 8:45 a.m. - 3:00 p.m.

North Carolina Central
University
301 Whiting Criminal
Justice Building
Durham, North Carolina

*Seating is limited.
Please register by May 7.*

Our Community Working Together

The Landlord Training Workshop is designed to assist landlords, property managers, resident managers, and others who are actively involved in managing rental housing.

The Landlord Training Program has two focal points:

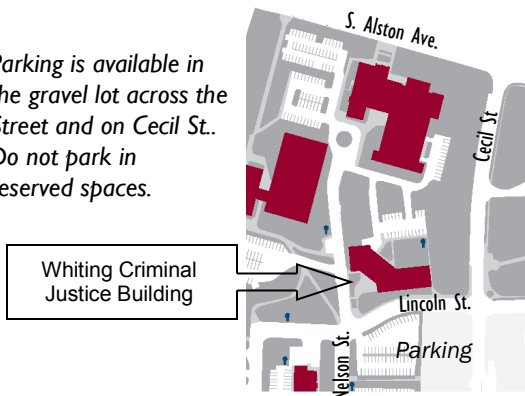
- Encourage effective property management that will significantly contribute to safe and decent housing which will improve the health of the community
- Legitimate techniques to halt illegal activity on rental property

Workshop Topics:

- The Community Approach: Building landlord, renter, homeowner, and business relationships
- Applicant screening techniques
- Rental agreements and fair housing issues
- Management techniques
- The eviction process
- Achieving a stable, satisfied tenant base
- Maintaining property to habitable standards
- City Code Enforcement

REGISTRATION: The registration fee of \$30.00 includes workshop material, Landlord Training Manual, light breakfast, refreshments, and lunch.

Parking is available in the gravel lot across the Street and on Cecil St.. Do not park in reserved spaces.



SCHEDULE

- 8:00 REGISTRATION
- 8:30 WELCOME, INTRODUCTIONS AND WORKSHOP OVERVIEW
The Mission and Why Landlord Training
- 8:45 City of Durham Water Management and Stormwater Services
Preventing Water Quality Violations
- 9:15 City of Durham Solid Waste Management
Communicating Tenant Responsible Behavior About Collection Procedures
- 9:45 Durham City-County Planning Department (Zoning Enforcement Division)
The Most Common Violations
- 10:15 Break
- 10:30 City of Durham Neighborhood Improvement Services (Code Enforcement Division)
Minimum Housing Code
- 11:00 City of Durham Human Relations
Fair Housing for Everyone
- 11:30 North Carolina Department of Health and Human Services Division of Public Health
An Overview of EPA and NC Lead-Based Paint Regulations
- 12:00 LUNCH
- 12:30 Durham Police Department
Crime Prevention Through Environmental Design
- 1:15 Legal Aid of North Carolina, Inc. - Durham
Introduction to NC Landlord and Tenant Law
- 2:15 Break
- 2:30 Durham Housing Authority
Section 8: Housing Choice Voucher Program
- 3:00 Question and Answer Session
- 4:30 WORKSHOP ENDS

For more information, contact:
Lynwood Best
Neighborhood Improvement Services
(919) 560-1647, Ext. 34254

REGISTRATION FORM LANDLORD TRAINING WORKSHOP

Registration covers workshop material, Landlord Training Manual, light breakfast, refreshments, and lunch.

NAME _____ PHONE NO. _____

EMAIL ADDRESS _____ ALT. PHONE NO. _____

BUSINESS NAME (if applicable) _____

ADDRESS _____

Street Number and Name or P. O. Box

City

State

Zip

NO. ATTENDEES _____ CHECK NO. _____ TOTAL ENCLOSED: \$ _____

MAKE CHECK OR MONEY ORDER FOR \$30.00* PER PERSON PAYABLE TO CITY OF DURHAM

Mail registration form and check or money order to the address on back. DO NOT SEND CASH.

Seating is limited. To ensure seating, please register by May 7, 2010.

**Please contact Lynwood Best at 560-1647 ext. 34254 for information on student rates.*

DETACH HERE